

Friday, 14<sup>th</sup> May 2021

Dear Parent/Carer

### **Year 11 Parents' Evening - Online Appointment Booking**

I would like to invite you to attend our Parents' Evening on Thursday 20<sup>th</sup> May. Appointments can be booked from 4pm until 7pm with your child's subject teachers. This is an important evening which will provide you with the opportunity to meet with individual teachers and discuss your child's progress and provisional centre determined grades (CDGs) for each subject.

The school has introduced a new intuitive and easy to use online appointment booking system for parents' evening. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Friday 14<sup>th</sup> May and will close on Thursday 20<sup>th</sup> May at 2.00pm. Should you wish to make any changes after this date please contact the school office.

Please visit <https://flinthighschool.schoolcloud.co.uk> to book your appointments. A short guide on how to add appointments is included with this letter. You can also view a guide and watch a video on how to join your video appointments by visiting:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

All guides and videos can also be found on our school website.

Login with the following information:

- Your child's forename
- Your child's surname
- Your child's date of birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf. If you are struggling to log in to the system, it may be because we do not have up to date details on the system. Please contact the school on 01352732268 if you are having any problems.

Yours sincerely

Alison Jamieson  
Assistant Headteacher